## Members of the Board

District # 1 BOBBY HIGHSMITH

District # 2 ANDY GRIFFITHS Vice-Chairman

District # 3 MINDY CONN

District #4 JOHN DICK Chairman

District # 5 DR. SUE WOLTANSKI



THERESA AXFORD Superintendent of Schools

> Bid No: RFQ 2021007 Name of Bid: Tommy Roberts Memorial Stadium Design/Build Post Date: 3/24/2021 Notice Post Time: 5:00 p.m.

Q&A Response No: 1

Q1 Is the time frame for projects only for the Design/Build firm? Meaning that, could the Design & Engineering firms submit projects that are older than 10 years? A1 Project examples should include team experience for the Design Build firm completed within the last ten (10) years.

Q2 Can the entire format of the proposal be  $11 \times 17$ ? A2 Conceptual sketches are the only item "required" to be on  $11 \times 17$  paper. Documents submitted via DemandStar are typically best viewed in an 8.5 x 11 format.

Q3 Can we submit a proposal double sided? So it would be 80 sheets of paper but a total of 160 pages? A3 Yes

Q4 On Item IV, Proposal Requirements, item 2 of Tabs/Documents Required says to "List up to five projects that best demonstrates your team's qualifications". Are you looking then for the Contractor (PRIME) to just list the name of the projects? Or should we include a project sheet including project description, fees, completion date, reference contact, as well? A4 The response should include information that best demonstrates the Design Build team's qualifications.

Q5 On Item IV, Proposal Requirements, item 3 of Proposed Design & Engineering Professionals' Experience & Qualifications, it says to "provide a maximum of four professional/technical staff members from each of the proposer's proposed design firms". Does this mean to include up to 4 resumes per each subconsultant? Or four resumes in total for all of the disciplines (Architecture, Civil, MEP, Landscape...)?

A5 Please provide four professional/technical office staff members for all disciplines (Architect, Civil, MEP, Landscape, etc.)

INTERNAL SERVICES DEPARTMENT Purchasing | Contracts| Property Control| Records Management| Warehouse Distribution 5330 2nd Avenue | Key West, FL 33040 | O: (305) 293-1400 www.KeysSchools.com/internalservices Q6 On Item IV, Proposal Requirements, Item 7, Licenses, should we include the licenses of the Contractor (PRIME) firm only? Or should we attach licenses from the Proposed Design and Engineering Firms?

A6 A valid license must be provided for all firms and employees of the proposed Design Build team.

Q7 On Item IV, Proposal Requirements, Item 8, Financial Responsibilities, applies only to the Contractor (PRIME)?

A7 This only applies to the Contractor entering into a binding contract with Monroe County School District

Q8 Is the Reference Form – Appendix A to be filled out only by the Contractor (PRIME)? A8 References are only required from the firm responding to the RFQ.